

Parent Checklist for Qualifying Pre-K Students

Instructions: Use this template to support parents with completing the qualification process for qualifying prekindergarten and with obtaining and submitting required documents for enrollment.







Qualifications:			
<input type="checkbox"/> 1. Students must be 4 years old by Sept. 1, 2022. <input type="checkbox"/> 2. The family must reside in Fort Bend ISD and... <input type="checkbox"/> 3. Meet ONE of the three following qualifying requirements: <ul style="list-style-type: none"> • Language • Income • Other (<i>Homelessness, Foster Care, Military Status, Star of Texas Award eligible</i>) 			
Language		Income	
CHECK WHEN COMPLETE: <input type="checkbox"/> *Home Language Survey - as part of online registration process <input type="checkbox"/> *English Language Proficiency Assessment for Early Learners (<i>preLAS</i>): *Important Notes: ➤ <i>If either of your responses indicates the use of a language other than English, then the school district must conduct an assessment to determine how well your child communicates in English.</i> ➤ <i>The preLAS assessment information will be used to determine if Bilingual and/or English, as a Second Language program services are appropriate and to inform instructional and program placement recommendations.</i>		PROVIDE ONE OF THE FOLLOWING DOCUMENTS: <input type="checkbox"/> Current SNAP eligibility letter or printed screenshot from website <input type="checkbox"/> Current Medicaid or CHIP recipient <input type="checkbox"/> Current paycheck stub (<i>dated within 30 days</i>) <input type="checkbox"/> Statement of Earnings from employer <input type="checkbox"/> Unemployment Documentation <input type="checkbox"/> Worker's compensation payment stub <input type="checkbox"/> Disability compensation payment stub <input type="checkbox"/> Business/farming documents, such as ledgers books and/or self-issued paycheck stubs if self-employed <input type="checkbox"/> Last year's income tax return if self-employed	
Homeless	Foster Care	Military	Star of Texas
CHECK WHEN COMPLETE: <input type="checkbox"/> Student Residency Questionnaire (provided by school) <input type="checkbox"/> Student Homeless Packet (provided by school) <input type="checkbox"/> Meet with counselor/social worker	PROVIDE ONE OF THE FOLLOWING DOCUMENTS FOR ONE OF THE QUALIFYING CATEGORIES ABOVE:		
	<input type="checkbox"/> DFPS letter as proof of eligibility <input type="checkbox"/> CPS form for foster placement is Form 2085FC <input type="checkbox"/> CPS form for adoptive placement is Form K-902-2226- <input type="checkbox"/> Adoptive Placement Agreement	<input type="checkbox"/> Verification of U.S. Department of Defense photo I.D. (<i>DO NOT COPY ID</i>) <input type="checkbox"/> Statement of Service <input type="checkbox"/> Copy of Death Certificate <input type="checkbox"/> Copy of Purple Heart Orders <input type="checkbox"/> Copy of official letter from commander <input type="checkbox"/> Copy of a letter from U.S. Department of Veteran's Affairs <input type="checkbox"/> Documentation that service member is MIA	A parent/person eligible for the Star of Texas Award may: <ul style="list-style-type: none"> <input type="checkbox"/> Copy of the resolution (certificate) awarded to parent of child <input type="checkbox"/> Proof of name on list of past honorees at https://gov.texas.gov/uploads/files/organization/criminal-justice/PastStarOfTexasAwards.pdf
Important Notes: Children of military families qualify for Pre-K when the child is: <ul style="list-style-type: none"> <input type="checkbox"/> <i>the child of an active-duty member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who is ordered to active duty by proper authority</i> <input type="checkbox"/> <i>the child of a member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who was injured or killed while serving on active duty</i> A child of parent who is eligible for the Star of Texas Award will qualify for Pre-K if the parent is: <ul style="list-style-type: none"> <input type="checkbox"/> <i>a peace officer under Texas Government Code §3106.002</i> <input type="checkbox"/> <i>a firefighter under Texas Government Code §3106.003 or</i> <input type="checkbox"/> <i>an emergency medical first responder under Texas Government Code §3106.004</i> 			

2022-2023 Acceptable Forms of Documentation for Eligible Pre-K Students

Instructions: Use this checklist to support parents with providing required documents to enroll into the prekindergarten program at the school.







Required Enrollment Documents:

Once eligibility for Pre-K has been determined, provide one copy of each of the documents that are required to enroll your child in school to the campus ADA/Attendance Clerk.

<input type="checkbox"/> Documentation of Birth <ul style="list-style-type: none"> ✓ Birth Certificate (<i>original</i>) or ✓ Hospital birth record, ✓ Adoption records 	<input type="checkbox"/> Guardian Proof of Identity <ul style="list-style-type: none"> ✓ State Issued Parent Photo ID ✓ State Issued Driver's License ✓ Valid Passport 	<input type="checkbox"/> Utility Bill <ul style="list-style-type: none"> ✓ Electric ✓ Water ✓ Natural gas  <p><i>Note: the document submitted must be current and dated within 30 days of the application date.</i></p>
<input type="checkbox"/> Social Security Card <ul style="list-style-type: none"> • Original card (<i>when available</i>) 	<input type="checkbox"/> Proof Residence in Fort Bend County <ul style="list-style-type: none"> ✓ Deed ✓ Mortgage ✓ Monthly mortgage statement ✓ Mortgage payment booklet ✓ Residential lease ✓ Property Tax Statement 	<input type="checkbox"/> Child's Immunization Record <ul style="list-style-type: none"> • Immunization record signed by a pediatrician 

Alternate Enrollment Documents for Consideration on a Case-by-Case Basis:

If a document from any of the categories above may not be obtained, provide one acceptable form of documentation required to enroll your child in school to the campus ADA/Attendance Clerk. Alternative documentation is considered on a case-by-case basis and is subject to review.

<input type="checkbox"/> Documentation of Birth <ul style="list-style-type: none"> ✓ Statement of the child's date of birth issued by the division of the Texas Department of State Health Services responsible for vital statistics for school admission purposes ✓ Passport ✓ Church baptismal record 	<input type="checkbox"/> Guardian Proof of Identity <ul style="list-style-type: none"> ✓ US passport book ✓ Passport card ✓ US Citizenship Certificate ✓ Certificate of Naturalization with identifiable photo (<i>N-550, N-560, N-561, N-570, or N-578</i>) ✓ US military photo ID card for active duty, reserve, or retired personnel 	<input type="checkbox"/> Utility Bill - <i>No alternate documents</i> <ul style="list-style-type: none"> ✓ Electric ✓ Water ✓ Natural gas  <p><i>Note: The document presented must be current and dated within 30 days of the application date.</i></p>
<input type="checkbox"/> Social Security Card <ul style="list-style-type: none"> ✓ Dependent military ID with preprinted SSN ✓ Health card, Medicare or Medicaid card with SSN 	<input type="checkbox"/> Proof Residence in Fort Bend County <ul style="list-style-type: none"> ✓ Homeowners insurance policy or statement ✓ Renters insurance policy or statement ✓ Mail from a financial institution; including checking, savings, investment account ✓ Credit card statements dated within 30 days of the application date ✓ Dual/Co-Residence Affidavit (notarized) <i>or</i> ✓ Dual/Co-Residence Renewal Form 	<input type="checkbox"/> Child's Immunization Record <ul style="list-style-type: none"> ✓ Medical exemption signed by a US-licensed MD or DO, clearly stating a medical reason the child cannot receive specific vaccines. ✓ Affidavit of exclusion for reasons of conscience, including religious belief, from required school immunizations. https://www.dshs.texas.gov/immunize/school/exemptions.aspx  <p><i>Note: Unless the exemption states a lifelong condition, the exemption is only valid for one year.</i></p>